

PLEASANT VALLEY FIRE DISTRICT

RECORDED MINUTES OF REGULAR BOARD MEETING, September 18, 2024 These minutes will be submitted for approval at the October 16, 2024 Board Meeting

The public is encouraged to provide feedback to the PVFD Board by letter to PO Box 97 or to the PVFD Chief by letter to PO Box 303 both in Young, AZ 85554.

- 1) The meeting was held at the fire hall and called to order by Kathy Hunt at 17:30.
- 2) Pledge of Allegiance was recited by all in attendance.
- 3) **Roll call and confirmation of a quorum:**
 - a. **Board Members present:** Kathy Hunt – Chair, Bob Turner – Vice-Chair, Ted Tucci – Treasurer by phone. Kathy stated that a quorum was present.
 - b. **Board Member(s) not present:** John Norman – Member, Peter Elenius - Clerk.
 - c. **FD staff present:** Admin – Mark Stratton, Terri Swanson, Bill Tilton
 - d. **Public present:** none
- 4) **Call to the public:** Bill Tilton discussed the Garmin Inreach devices capable of texting.
- 5) **Approval of Minutes of the:**
 - a. **Regular Session August 21, 2024** – Ted made a motion to accept the minutes of the August 21, 2024 meeting, Bob seconded, and the motion carried unanimously.
- 6) **Reports and Correspondence:**
 - a. **Chief's Report:** Mark reviewed the Chief's report, see attached.
 - b. **Admin's Report:** Terri gave the Admin's report, see attached.
 - c. **Treasurer's Report for August 2024:**
 - County Balance in General Funds less uncleared warrants of \$ 34,407.23
 - Capital Reserve balance of \$ 173,893.37;
 - Pension Fund balance of \$ 24,188.93;All reviewed the Treasurer's report. Bob made a motion to accept the August 2024 Treasurer's report, Ted seconded and the motion passed unanimously.
- 7) **Legislative Report:** OSHA has proposed rule that would be unduly burdensome to most volunteer FDs. It appears that based on the latest information that OSHA bureaucrats had no idea of the impact on volunteer FDs and may be exempting volunteer FDs.
- 8) **Business: Information/Discussion/Vote**
 - a. **Operations SOPs Review and Approval** – The chief reviewed the Operations Management SOPs. Bob made a motion to approve the Operations Management SOPs, Ted seconded and the motion passed unanimously.
 - b. **Tender purchase discussion** – Several have been looked at. Focus is on tenders with 2,500-gallon capacity.
 - c. **Repeater and phone system upgrade** – See Chief's report.

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9) Items for Future Agendas

1. Operations SOPs review & approval
2. Tender purchase
3. Repeater and phone system upgrade

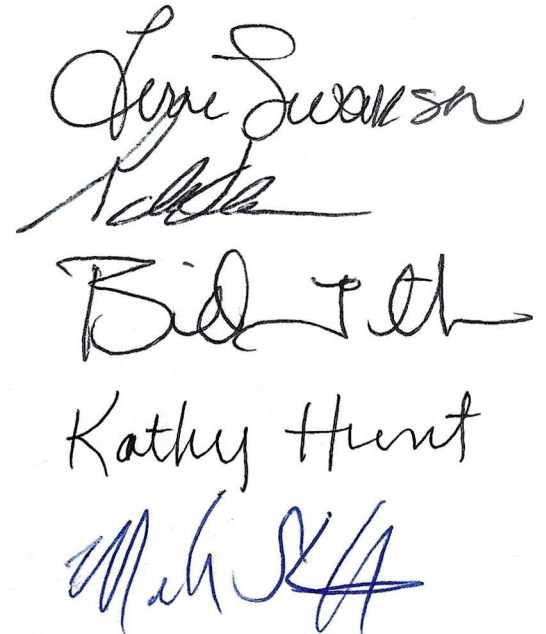
10) Adjournment – Bob made a motion to adjourn at 18:45, Ted seconded and the motion carried unanimously.

NOTICE: Regular Session and Executive Session of Pleasant Valley Fire District on September 18, 2024

Pursuant to ARS 38-431.02, notice is hereby given to the members of The Fire Board of the Pleasant Valley Fire District and general public that the Pleasant Valley Fire District will meet in a combined Regular Session and Executive Session. The meeting will be held at the Pleasant Valley Fire Station 61, 47531 Arizona Highway 288, at 5:30pm (1730 hours) in Young, AZ. The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. § 38-431.03 for discussion and consultation for legal advice with the District Attorney on any matter as set forth in the agenda items. The following topics and any variable previously mentioned will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action. The Board reserves the right to consider agenda items other than in the posted sequence. Any member of the board may attend the Board Meeting via phone or Skype.

AGENDA

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll call: Confirmation of a quorum
- 4) Call to Public
- 5) Approval of Minutes:
 - a) Regular Session of August 21, 2024
- 6) Reports and Correspondence - Information/Discussion/Vote
 - a) Chief's Report
 - b) Admin Report & District Calendar Review
 - c) Treasurer's Report for August 2024
- 7) Legislative report
- 8) Business – Information/Discussion/Vote
 - a) Operations SOPs review & approval
 - b) Tender purchase
 - c) Repeater and phone system upgrade
- 9) Items for future agendas
- 10) Adjournment



The image shows five handwritten signatures in blue ink, arranged vertically on the right side of the page. From top to bottom, they appear to be: Jerry Swanson, Kelly, Bill Teth, Kathy Hunt, and Mark KA.



Pleasant Valley Fire Department

47529 N AZ Highway 288 928-462-3678 Office/Fax
PO Box 303 928-462-3489 Controlled Burns
Young, AZ 85554 pvfdadmin@mtecom.net

Serving the Community of Young, Arizona since 1977

PVFD Chief's Report for August 2024

Board Meeting September 19, 2024

Calls for August:

9 EMS 0 Stage Event 1 Fires 22 Control Burns 0 Cancelled Call
7 Patients Flown; 0 by Ground Transport; 0 Ground Transport Refusal
2 Air Refusal; 1 Public Assist and 0 DOA
Calendar YTD, 123 calls
There were no FF/EMS injuries reported.

Training:

Dispatch Trainings: @ 10am once a month/last Friday of the month.
EMS every other Thursday @ 0700 hrs.
Fire Training every other Thursday @ 0700 hrs.
Special Fire Training every Tuesday thru the Summer

- CHIEF NOTES:

- Chief's notes for August 2024

- Met with Supervisor Cline
 - a. Radio tower
 - b. Road signage
 - c. GPS
- 2. Met with Chris Flores
 - a. Site survey
 - b. Cost analysis
- Submitted a request for a fire engine donation from APS
- Attended a meeting Baker Tilly law firm reference their FDAT results
- Met with LT. Lathi from GCSO reference better communications with their dispatch

Admin Report for August 2024

CALENDAR REMINDERS:

- Prepare Monthly Financials
 - Order Office Supplies
 - Pay Accounts Payable and send the County details (called positive pay)
 - Pick up the mail.
 - Check emails daily Monday thru Friday.
-
- Nothing new for the 1 Recovery service call still pending the last message was as follows...Still pending...per Krystal Fine the rep for Fire Recovery.
 - Started gathering reports and sending to the Accountant for the Annual Review
 - We received a refund check from IRS from Quarter 2 Taxes for \$79.66 which I Deposited with the County
 - Put together a letter for APS for a Donation of a Fire Engine. We are 1 of 2 Districts being considered.
 - Helping with Dispatching to cover for emergencies, or when shorthanded and covering for dispatcher if they go on a call if no one else available. (dispatched three times in July)